

**WEST PRAIRIE COMMUNITY UNIT SCHOOL DISTRICT #103  
BOARD OF EDUCATION  
COMMITTEE OF THE WHOLE MEETING  
WEST PRAIRIE MIDDLE SCHOOL**

**July 26, 2018  
6:00 p.m.**

**MINUTES**

The West Prairie School District #103 Board of Education met on July 26, 2018, at 6:00 p.m., for a Committee of the Whole meeting at West Prairie Middle School. Board members present were: Scott Vogler, Sherrie Weaver, Lisa Butterfield, and David Geltmacher. Members absent: Matt Zimmerman, Lee Moore, and Matt Mencil.

**PLEDGE OF ALLEGIANCE:**

The Board and audience stood and recited the Pledge of Allegiance to the Flag.

**COMMITTEE OF THE WHOLE TOPIC:**

The board discussed IMPACT103 Configuration 3C and the matrix tool to be used for decision making.

**COMMENTS FROM THE PUBLIC:**

Jeff Morrell spoke to the board regarding Configuration 3C.

**ADJOURN:**

Weaver moved and Geltmacher seconded to adjourn the public hearing at 6:59 p.m. Those members voting "aye": Vogler, Weaver, Butterfield, and Geltmacher. Nays: None. The motion carried.

**WEST PRAIRIE COMMUNITY UNIT SCHOOL DISTRICT #103  
BOARD OF EDUCATION  
REGULAR MEETING  
WEST PRAIRIE MIDDLE SCHOOL**

**July 26, 2018  
7:03 p.m.**

**MINUTES**

The West Prairie School District #103 Board of Education met on July 26, 2018, at 7:03 p.m., in a regularly scheduled meeting, at West Prairie Middle School. Board members present were: Scott Vogler, Sherrie Weaver, Lisa Butterfield, and David Geltmacher. Members absent: Matt Zimmerman, Lee Moore, and Matt Mencil.

**PLEDGE OF ALLEGIANCE:**

The Board and audience stood and recited the Pledge of Allegiance to the Flag.

**COMMENTS FROM THE PUBLIC:**

There were no comments from the public.

New teacher Megan Heitz was introduced to the board.

**CONSENT AGENDA:**

Weaver moved and Geltmacher seconded to approve the June 28, 2018 regular meeting minutes, the July 12, 2018 special meeting minutes, the bills and activity accounts, and the surplus auction items. Those members on roll call voting “aye”: Vogler, Weaver, Butterfield, and Geltmacher. Nays: None. The motion carried.

**REPORTS:**

Superintendent Kilver discussed the success of the high school Credit Recovery Program, Pre-K grant funding, highlights from the Transportation report, tuition waiver impact, and the tentative Committee of the Whole meeting schedule and proposed topics.

Superintendent Kilver reported that West Central #235 is concerned with low golf numbers and may consider cancelling the program. West Prairie has a cooperative agreement to play golf with West Central.

**PRESENTATION OF THE EMPLOYEE HANDBOOK FOR THIRD READING:**

The board reviewed the proposed non-certified employee handbook. Discussion only.

**PRESENTATION OF THE EXTRACURRICULAR HANDBOOK FOR SECOND READING:**

The board reviewed the extracurricular handbook. Discussion only.

**APPROVE THE SPECIAL EDUCATION COOPERATIVE AGREEMENT:**

Butterfield moved and Geltmacher seconded to approve the Special Education Cooperative Agreement as presented. Those members on roll call voting “aye”: Vogler, Weaver, Butterfield, and Geltmacher. Nays: None. The motion carried.

**PLACE POLICIES ON FIRST READING:**

Policies 6:240, 6:240 AP, and 6:250 were placed on first reading. Discussion only.

### **EXECUTIVE SESSION:**

**Geltmacher moved and Butterfield seconded to enter into executive session at 7:40 p.m. to consider the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity. However, a meeting to consider an increase in compensation to a specific employee of a public body that is subject to the Local Government Wage Increase Transparency Act may not be closed and shall be open to the public and posted and held in accordance with this Act. 5 ILCS 120/2 (c) (1).**

**Those members on roll call voting “aye”: Vogler, Weaver, Butterfield, and Geltmacher. Nays: None. The motion carried.**

### **RETURN TO OPEN SESSION:**

**Butterfield moved and Geltmacher seconded to return to open session at 8:56 p.m. Those members on roll call voting “aye”: Vogler, Weaver, Butterfield, and Geltmacher. Nays: None. The motion carried.**

### **APPOINT SECRETARY PRO TEM:**

**Vogler moved and Butterfield seconded to appoint Sherrie Weaver as Secretary Pro Tem. Those members voting “aye”: Vogler, Weaver, Butterfield, and Geltmacher. Nays: None. The motion carried.**

### **EMPLOYMENT:**

**Butterfield moved and Weaver seconded to hire Lindsey Spriet as a PE/Health teacher effective January 3, 2018 pending the passage of teacher certification exams/edTPA, all background checks and employment requirements. Those members on roll call voting “aye”: Vogler, Weaver, Butterfield, and Geltmacher. Nays: None. The motion carried.**

**Weaver moved and Butterfield seconded to hire Ryan Kost as the Transportation Mechanic pending all background checks and employment requirements. Start date: The week of August 6, 2018. Employment Classification: 12-month employee. Those members on roll call voting “aye”: Vogler, Weaver, Butterfield, and Geltmacher. Nays: None. The motion carried.**

### **ASSIGNMENTS:**

**Weaver moved and Geltmacher seconded to approve the assignment (hours/building) of the custodial/maintenance staff as presented. Those members on roll call voting “aye”: Vogler, Weaver, Butterfield, and Geltmacher. Nays: None. The motion carried.**

**Butterfield moved and Geltmacher seconded to approve the assignment (hours/building) of the Transportation staff as presented. Those members on roll call voting “aye”: Vogler, Weaver, Butterfield, and Geltmacher. Nays: None. The motion carried.**

**Geltmacher moved and Butterfield seconded to approve the hire of Craig Rigg to fill the maternity leave at WPHS (English). Those members on roll call voting “aye”: Vogler, Weaver, Butterfield, and Geltmacher. Nays: None. The motion carried.**

**Weaver moved and Geltmacher seconded to approve the assignment of Brenda Thompson as cafeteria clerk at North Elementary (11:30-1:00 p.m. – up to 12.5 hours per week). Those members on roll call voting “aye”: Vogler, Weaver, Butterfield, and Geltmacher. Nays: None. The motion carried.**

**Butterfield moved and Weaver seconded to approve Andrew Crause as a volunteer assistant coach for West Prairie Middle School Boys Baseball (Fall 2018 season). Those members on roll call voting “aye”: Vogler, Weaver, Butterfield, and Geltmacher. Nays: None. The motion carried.**

**Weaver moved and Butterfield seconded to approve Tina Jason Roe as a Title I Interventualist/PreK teacher (3 yr. olds) for the 2018-2019 school year pending all background checks and employment requirements. Those members on roll call voting “aye”: Vogler, Weaver, Butterfield, and Geltmacher. Nays: None. The motion carried.**

#### **RESIGNATION:**

**Butterfield moved and Geltmacher seconded to accept the resignation of Sarah Parker effective July 16, 2018 with appreciation for her years of service to the district. Those members on roll call voting “aye”: Vogler, Weaver, Butterfield, and Geltmacher. Nays: None. The motion carried.**

#### **TRANSFERS:**

**Weaver moved and Butterfield seconded to approve the transfer of Sarah Kerfoot to North Elementary (special education). Those members on roll call voting “aye”: Vogler, Weaver, Butterfield, and Geltmacher. Nays: None. The motion carried.**

**Butterfield moved and Weaver seconded to approve the transfer of Melissa Peterson from a 10 month employee to a 12 month employee (Transportation Director). Those members on roll call voting “aye”: Vogler, Weaver, Butterfield, and Geltmacher. Nays: None. The motion carried.**

**Weaver moved and Geltmacher seconded to approve the transfer of Tiffani Marass from Title I/PreK to Kindergarten at South Elementary for the 2018-2019 school year. Those members on roll call voting “aye”: Vogler, Weaver, Butterfield, and Geltmacher. Nays: None. The motion carried.**

**ADJOURN:**

Butterfield moved and Geltmacher seconded to adjourn at 9:08 p.m. Those members voting “aye”: Vogler, Weaver, Butterfield, and Geltmacher. Nays: None. The motion carried.

The next scheduled monthly meeting will be Thursday, August 9, 2018 at 6:00 p.m. – IMPACT103 Committee of the Whole, 7:00 p.m. regular board meeting at West Prairie South Elementary School.

**APPROVED BY RESOLUTION OF THE BOARD OF EDUCATION  
WEST PRAIRIE SCHOOL DISTRICT #103  
McDonough, Hancock, Henderson Counties, Illinois on \_\_\_\_\_**

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**President**

\_\_\_\_\_  
**Secretary**